

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF
WORKS, SERVICES & GOODS**

- 1). Name of the Organization / Department. Jinnah Postgraduate Medical Centre (JPMC)
- 2). Provincial / Local Government / Other Provincial Government
- 3). Title of Contract. Outsourcing Security Services
- 4). Tender Number. F.AD(G)/20/2022-2023/JPMC
- 5). Brief description of contract. Hiring of Security Guards from private firms
- 6). Forum that approved the scheme. Jinnah Postgraduate Medical Centre (JPMC)
- 7). Tender estimated value. 31.245 Millions
- 8). Engineer's estimate.
(For civil works only) -
- 9). Estimate completion period (as per contract). 30th June,2023
- 10). Tender opened on (date & time) 26th July,2022 at 11:30 AM
- 11). Number of tender documents sold.
(attach list of buyers) Eleven (11)
- 12). Number of Bids received. Five (05)
- 13). Number of bidders present at the time of opening of Bids. Five (05)
- 14). Bid evaluation report.
(enclose a copy) Attached
- 15). Name and address of the successful Bidder. M/s:Omer Razzaq Enterprises (Pvt) Limited, 17-C, Sunset Lane#4, Phase-II (Extension), Defence Housing Authority, Karachi
- 16). Contract award price. @Rs.2,975,800/- per month security package
- 17). Ranking of successful Bidder in evaluation report.
(i.e 1st, 2nd, 3rd Evaluation report).
- 1). M/s:Omer Razzaq Enterprises (Pvt) Limited (OREL)
- 2). M/s:Rapid Security Guards (Pvt) Ltd
- 18). Method of Procurement uses:- (Tick one).
- | | | Domestic / Local |
|---|-------|-------------------------------------|
| a). Single Stage - One envelope procedure. | ----- | <input checked="" type="checkbox"/> |
| b). Single Stage - Two envelope procedure. | ----- | <input type="checkbox"/> |
| c). Two Stage bidding procedure. | ----- | <input type="checkbox"/> |
| d). Two Stage - Two envelope bidding procedure. | ----- | <input type="checkbox"/> |

(Cont.....2)

19). Approving authority for award of contract. Executive Director, Jinnah Postgraduate Medical Centre, Karachi

20). Whether the procurement was included in annual procurement plan?

Yes	(✓)	No	
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21). Advertisement:

i). SPPRA Website
(If yes, give date & SPPRA Identification No.)

Yes (✓)	NIT ID # T00522-22-0003, BER ID # BE00522-22-0003-1, Dated 03/07/2022 & 05/08/2022
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ii). Newspapers
(If yes, give name of news papers & dates.

INF-KRY-2952/2022	
Yes (✓)	Daily Jang, dated 30/06/2022 (Urdu)
	Daily Sobh, dated 30/06/2022 (Sindhi)
	Daily Express Tribune, dt.30/06/2022 (Eng)

iii). JPMC Website

Yes (✓)	Dated 30 th June, 2022
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22). Nature of Contract

Domestic/ Local	(✓)	International	
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23). Whether qualification criteria was included in bidding/tender Documents ? (If yes, enclose a copy).

Yes	(✓)	No	
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24). Whether Bid Evaluation criteria was included in bidding/tender Documents ? (If yes, enclose a copy).

Yes	(✓)	No	
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25). Whether approval of competent authority was obtained for using a method other than open competitive bidding ?

Yes	(✓)	No	
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26). Was Bid Security obtained from all the Bidders ?

Yes	(✓)	No	
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27). Whether the successful Bid was lowest evaluated Bid/Best Evaluated Bid (in case of Consultancies)

Yes	(✓)	No	
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28). Whether the successful Bidder was technically complaint ?

Yes		No	(✕)
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29). Whether names of the Bidders and their quoted prices were read out at the time opening of Bids ?

Yes	(✓)	No	
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30). Whether Evaluation report given to Bidders before the award of contract ? (attach copy of the Bid Evaluation Report).

Yes	(✓)	No	
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31). Any complaints received (if yes, result there)

Yes		No	(X)
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32). Any deviation from specifications given in the tender notice/documents (If yes, give details).

Yes		No	(X)
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33). Was the extension made in response time ? (If yes, give reasons).

Yes		No	(X)
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34). Deviation from qualification criteria (If yes, give detailed reasons).

Yes		No	(X)
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35). Was it assured by the procuring agency that the selected firm is not Black listed ?

Yes	(✓)	No	
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36). Was a visit made by any Officer/Official of the procuring agency to the supplier's premises in connection with the Procurement ? If so, Details to be ascertained regarding financing of visit, If abroad.


Yes		No	(X)
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37). Were proper safeguards providing on mobilization advance payment in the contract (Bank Guarantee etc).

Yes	(✓)	No	
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38). Special conditions, If any (If yes, give Brief Description)

Yes		No	(X)
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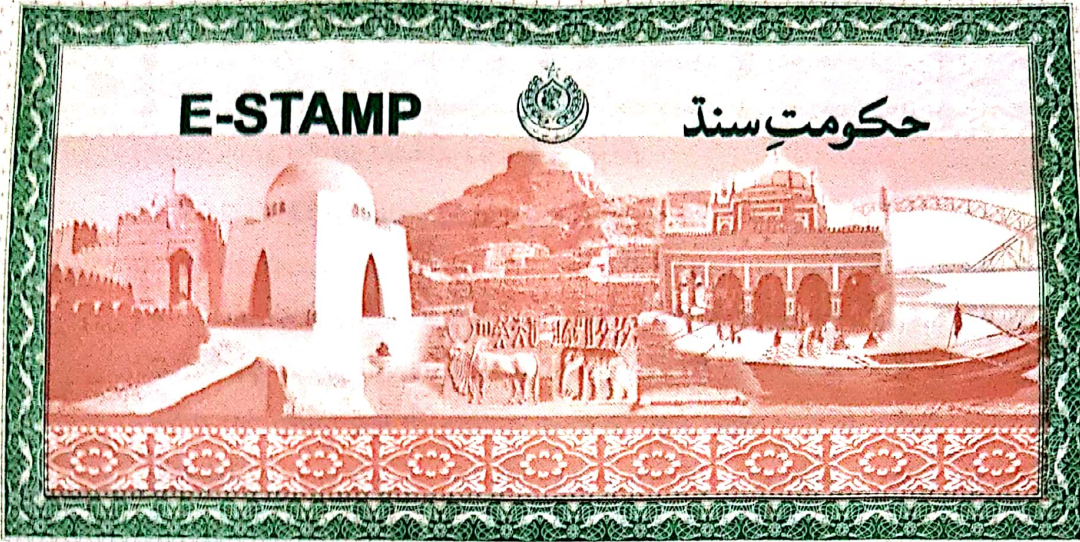

Signature & Official Stamp of
Authorized Officer

DR. MUHAMMAD SULEMAN
Deputy Executive Director
Jinnah Postgraduate Medical Centre
Karachi

E-STAMP



حکومت سندھ



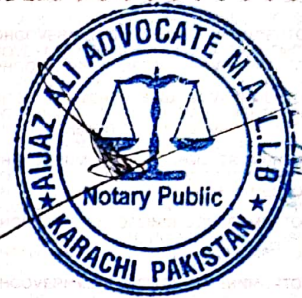
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Non-Judicial

Rs 1,000/-

Description: Promissory Note - 28(a)(ii)
Issuer: JPMC [10000-0000000-0]
Notes Payee: OMER RAZZAQ ENRTRPRISES [10000-0000000-0]
Applicant: RAQIB ALI [42301-0995993-1]
Stamp Duty Paid by: JPMC [10000-0000000-0]
Issue Date: 16-Aug-2022, 12:25:05 PM
Paid Through Challan: 20223ED905E17A40
Amount in Words: One Thousand Rupees Only



CONTRACT AGREEMENT FOR OUTSOURCE SECURITY SERVICES

This agreement is being made between M/s:Jinnah Postgraduate Medical Centre, Karachi herein after called first party\JPMC (which expressions shall whenever context so admites, mean and include its legal representatives and successor).

AND

M/s:Omer Razzaq Enterprises (Pvt) Limited having registered Office#17-C, Sunset Lane#4, Phase-II (Extension) Defence Housing Authority, Karachi herein called the second party\Security Company\Contractor (expressions shall whenever context so admits, mean and include his legal heirs, executors administrator & assignees).

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Executive Director
Jinnah Postgraduate Medical Centre
Karachi.





E-STAMP
GOVERNMENT OF SINDH
DEPARTMENT OF LANDS

Whereas the Security Company is registered and approved by the Government of Sindh for providing security services at the premises owned by the parties and the second party to provide them and maintain security services at their establishments (Insh Postgraduate Medical Centre, Karachi).

NOW IT IS HEREBY AGREED AS FOLLOWS:-

- 1) That the Second Party/Contractor has entered into this contract with the First Party for providing physical security services in IPMC premises for a period of financial year 2022-2023 in the first instance effective from i.e. 16th August, 2022 to 30th June, 2023 when the guard will be posted. However, this agreement is initially valid for three (03) months and shall be considered automatically extended to cover the full contract period subject to the satisfactory performance.
- 2) The Second Party/Security Company is bound to provide 20 Security Guards (Service Man) for 12 hours shift for 07 days a week including Sunday & gazetted holidays.
- 3) That Second Party/Security Company shall provide security services and supervisor 10 armed security guards, 68 un-armed security guards including 01 Lady Searcher for 12 hours shift for 07 days a week including Sunday & gazette holidays.
- 4) The First Party/IPMC shall paying to the Second Party/Security Company on 25th day of next month. Payment details are as under:-



S/N	Name of Description	Quantity	@Rate	Amount
01	Supervisor or Shift Incharge	02 Nos	@Rs 29,758/-	Rs. 59,516/-
02	Security Guard (un-armed)	62 Nos	@Rs 29,758/-	Rs. 1,844,996/-
03	Security Guard (with armed)	10 Nos	@Rs 29,758/-	Rs. 297,580/-
04	Security Guard (1x Service Man)	20 Nos	@Rs 29,758/-	Rs. 595,160/-
05	Lady Searcher	06 Nos	@Rs 29,758/-	Rs. 178,548/-
06	Walky Talky Set	06 Set		Complimentary
07	Metal Detector	05 Set		Complimentary
08	Vehicle Mirror	05 Nos		Complimentary
Total amount per month package				Rs. 2,975,800/-

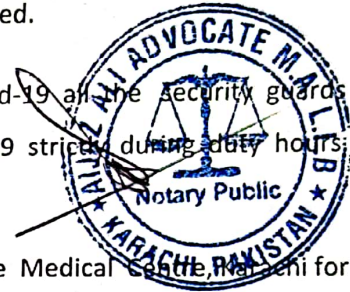
- 5) The Second Party/Contractor is bound to pay minimum wage as notified by the Govt. to the all employees hired on contract basis & it is the sole responsibilities of bidders to pay all Govt. Taxes, levies, benefits, allowances & other variable expenses etc.,

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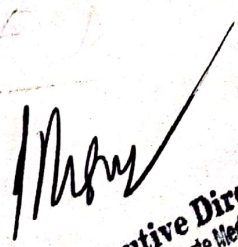


[Signature]
Executive Director
Insh Postgraduate Medical Centre
Karachi.

- 6). The Second Party/Contractor shall pay the salary to their employees by cross cheque or through Bank account only before 10th of each month and submit copy of pay roll to the JPMC Administration before 20th of each calendar month for record and audit purpose.
- 7). All the applicable Government Taxes will be deducted from monthly bills as per Government rules/laws/policy.
- 8). The monthly fixed contract price includes the cost of human resources, transportation SESSI and EOBI for Contractor employees, uniforms for employees & staff supervision. The Contractor shall be responsible for the cost of all security equipment and their maintenance. All security equipments will be brought by Contractor at the site of work which will remain the property of Contractor.
- 9). The JPMC Administration will conduct interviews of the contract employees hired by the Contractor, before deployment at JPMC, if required.
- 10). The Contractor is responsible for vaccination of Covid-19 and the security guards posted at JPMC and shall follow the SOPs of Covid-19 strictly during duty hours while wearing mask.
- 11). Space (Office) will be provided by Jinnah Postgraduate Medical Centre Karachi for their control room with free utility services.
- 12). The contract is be initially for three months and will liable to be discontinued in case of un-satisfactory service/performance of firm after issuance of 15 days notice.
- 13). The security guards posted at the premises will perform duties in the designated areas and shall not use the mobile. Also he will not be employed for any task, which distracts him from the main security duty at the premises. The guards be given special instructions to well behave to health care providers, patients as well as general public during duty.



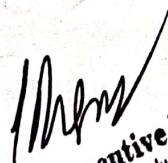
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M. I.

Executive Director
Jinnah Postgraduate Medical Centre
Karachi.



- 14). That if the client desires to terminate the contract, before the expiry of the contract period he will have to serve a written notice of 15 days in advance.
- 15). That the strength of security staff can be increased by the client with notice period of 03 days. An additional payment, within contractual wages.
- 16). The Executive Director, Jinnah Postgraduate Medical Centre, Karachi can add and reduce the Number of guards at any location at any time, on the same terms and conditions. Security Company is bound to provide the same to the first party as and when required.
- 17). The JPMC has agreed that no service position called for in his contract shall be decreased or increased from 12 hours during per day/night.
- 18). That if in the opinion of the client the presence of any employee of contractor or any of his acts of omission are prejudice to all interest of JPMC, in that event the client shall report such employee's name to the contractor where upon contractor shall take immediate remedial action against such employees to the satisfaction of the client.
- 19). That while working as Supervisor at the premises of JPMC none of the employees of the parties will associate with each other or become friendly or fraternize among themselves to cause any disruption on their working.
- 20). That Second Party/Security Company may give 30 days notice to First Party JPMC for termination this contract and un-less such outstanding sum has been paid, before the expiry of the said notice this contract will stand absolutely & completely terminated and obligation of Contractor shall completely cease but without prejudice to the liability of the client in respect of any breach of this contract.
- 21). That upon the termination of this agreement the Security Company shall be permitted to remove all its devices and equipments, which may have been placed at premises from time to time (if any equipments supplied by company list attached).

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Executive Director
Jinnah Postgraduate Medical Centre
Karachi.



- 22).The Security Company shall be responsible for protection of all existing installations and shall be solely responsible for making up any damage caused by his manpower/staff up to a maximum limit of Rs.50,000/- (Rupees Fifty Thousands Only) per incident subject to FIR being lodged with Police by the second party.
- 23).The Executive Director, Jinnah Postgraduate Medical Centre, Karachi reserves the right to take ex-parte decision without assigning any reason.
- 24).Both parties will be released from their respective obligations in the event of national emergency, war any act God, prohibitive government regulations or any of other causes beyond the control of the parties that renders the performance of the agreement impossible. The agreement shall get be suspended during the period that such emergency conditions remains prevalent. The First party shall not be liable to make any payment under clause 03 here in respect of the period and such period shall be refunded by the Security Company to the first party on pro-rata basis.
- 25).The duty timing for security services will be 12 hours i.e. from 7:00 AM to 7:00 PM and 7:00 PM to 7:00 AM in two shifts. They will be deployed after consultation with JPMC Administration and daily attendance report will be submitted by the firm by 10:00 AM including Sunday and holidays to the JPMC Administration. The regular security supervisor of Jinnah Postgraduate Medical Centre, Karachi will be responsible to daily attendance, counter signed by Deputy Director as and when required.
- 26).The Contractor shall have no right to challenge the JPMC intention of terminating contract, if it finds the contractor's performance un-satisfactory.
- 27). General Condition.
- a).The Security Company shall at all time perform its obligation efficiently professionally accordingly to the verbal or written instructions mutually agreed upon
- b). If, for any reason First party is not satisfied with the performance of any security guard, the security company shall immediately replace the person.

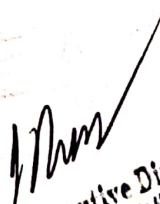
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[Handwritten Signature]
Executive Director
Jinnah Postgraduate Medical Centre
Karachi.

- c).The Security Company will ensure that all the personnel deployed by them are in proper uniform, smartly turned out & are in possession of requisite & fully functional weapons at all times of duty.
- d).The Security Company shall be directly responsible for payment of all dues to their security personals and the first party shall not be held responsible & have no liability what so ever for any lapse in this respect on the part of the security company.
- e).The Security Company shall operate only within the ambit of the law of the land.
- f).The Security Company shall not employ any person who has been dismissed from Government Services due to any criminal activity.
- g).The Security Company should provide a whistle, Lathi (wooden stick) & torch (evening & night shift) to the Security Guards on duty.
- h).The Security Company is bound to wear neat and clean uniform to security guards and name of the Security Guards should always displayed by the Contractor on their uniforms for the purpose of identification.
- i).The Security Company provide complete data and identification of staff employed for providing the Security Services, including copy of Computerized National Identity Card (CNIC) & security clearance of Security personnel from the POLICE.
- j).Non-confirmation in deployment according to agreed places will be considered objectionable.
- k).The Contractor and his staff will not be allowed to participate in any political/immoral/illegal activities in the premises of JPMC, Karachi.
- l).Child Labour rules and basic human rights will not be violated by the Contractor. Age of Security Guard shall not be less than 25 years and not be above 50 years with medical fitness, that will be periodically checked. If any personnel found below the age of 25 years and over 50 years his services will be terminated by firm, except retired Army Officials.

(Cont.....7)


Executive Director
Jinnah Postgraduate Medical Centre
Karachi.



m). The Contractor shall be bound to provide the sanctioned strength of Security Guards all times and on holidays including Sundays.

28). The Second Party/Security Company has already agreed and submitted affidavit on Judicial stamp paper with written consent that firm is financially sound, have sufficient funds to pay three (03) months salary to their guards from their own sources as per Government Policy.

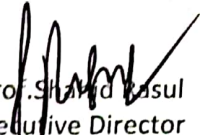
29). The Contractor shall have no right to challenge the JPMC intention of terminating the contract, if it finds the contractor's performance un-satisfactory or violation of any clause of contract agreement.

30). In case of non-compliance/violation of the any clause of contract agreement, the contract will be cancelled without any further reason and the deposit 5% security will be forfeited into Government Treasury.

In witness where of the parties have subscribed their respective hands at Jinnah Postgraduate Medical Centre, Karachi this day of 22nd Aug, 2022

For and on behalf of JPMC

Executive Director
Jinnah Postgraduate Medical Centre
Karachi.


Prof. Shauqat Rasul
Executive Director
Jinnah Postgraduate Medical Centre,
KARACHI.

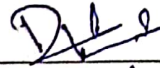
For and on behalf of Contractor.

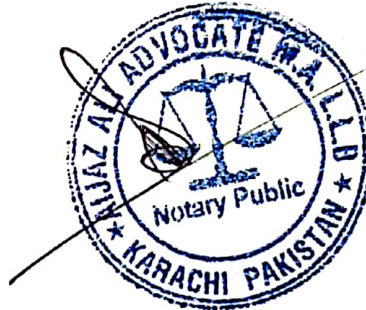

Mst. Saira Omar
Director
M/s: Omer Razaq Enterprises (Pvt) Ltd
KARACHI.



WITNESS:-

1). Signature. _____
Name. Dr. Muhammad Suleman
CNIC No. 42301-1264046-1

2). Signature. 
Name. Raqi's Ali
CNIC No. 42301-0995993-1



ATTESTED
AJAZ ALI ADVOCATE M.A. LL.B
Advocate & Notary
Public Karachi.

22 AUG 2022